

Louisville-Jefferson County Metro Government

Department of Inspections, Permits and Licenses

Metro Development Center

444 South Fifth Street, Suite 100, Louisville, KY 40202-4314

Telephone: (502) 574-3321 Fax: (502) 574-4356

PLAN REVIEW APPLICATION							
DATE					I. D. #		
SITE LOCATION					ZIP CODE		
APPLICANT/CONTRACTOR					PHONE		
ADDRESS					CONTACT NAME		
OWNER					PHONE		
ADDRESS					ZIP CODE		
PROPOSED USE					TYPE OF WORK		
ESTIMATED COST OF CONSTRUCTION (excludes Mech. Elect. & Plumb.)							\$
<p>I hereby certify that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his authorized agent. I understand that any false or inaccurate information on this application or the approved plans may result in revocation of the permit under KBC Section 108.6. No deviation of the approved plan is allowed without approval by this office.</p> <p>Signature of Agent _____ Date ____/____/____</p>							
OFFICE USE ONLY							
Total # Of Dwelling Units			Total # Of Bedrooms			No. Of New Dwelling Units	
No. Of New Bedrooms			Use Group			No. Of Stories	
Construction Type			Square Footage				
PERMITS REQUIRED							
<input type="checkbox"/>	Electric	<input type="checkbox"/>	Suppression	<input type="checkbox"/>	Parking Lot/Landscape	<input type="checkbox"/>	Moving
<input type="checkbox"/>	Plumbing	<input type="checkbox"/>	Fire Detection	<input type="checkbox"/>	Conditional Use Permit	<input type="checkbox"/>	Wrecking
<input type="checkbox"/>	HVAC	<input type="checkbox"/>	Range Hood	<input type="checkbox"/>	Sign	<input type="checkbox"/>	Enterprise Zone # _____
APPROVALS REQUIRED							
<input type="checkbox"/>	Fire	<input type="checkbox"/>	Landmarks	<input type="checkbox"/>	BOZA	<input type="checkbox"/>	MSD Construction Approval?
<input type="checkbox"/>	Metro Public Works	<input type="checkbox"/>	Site	<input type="checkbox"/>	Overlay	<input type="checkbox"/>	Steep Slope/Poor Soil
<input type="checkbox"/>	Urban Renewal	<input type="checkbox"/>	Community Facility	<input type="checkbox"/>	Planning & Design Services	<input type="checkbox"/>	Parking/BLDG > 1000 Sq. Ft.
<input type="checkbox"/>	Curb Cut	<input type="checkbox"/>	Architect Required?	<input type="checkbox"/>	Engineer Required	<input type="checkbox"/>	Flood Plain
REMARKS							
ZONING DISTRICT			CONSTRUCTION REVIEW OFFICER				
PERMIT FEE COST		\$	APPLICATION #				

~ Make Check Payable to METRO FINANCE ~
SEE BACK FOR ADDITIONAL REMARKS

1. The building permit fees charged for new construction, additions, complete alterations of an entire building, tents and other temporary structures, and change of Use Group Classification (Kentucky Building Code) permits shall be calculated according to the following table.

KENTUCKY BUILDING CODE USE GROUP CLASSIFICATION		PER SQ. FT.		KENTUCKY BUILDING CODE USE GROUP CLASSIFICATION		PER SQ. FT.
A-1	Assembly; theaters	\$.08		I-2	Institutional; incapacitated	\$.06
A-2	Assembly; night clubs	\$.10		I-3	Institutional; restrained	\$.06
A-3	Assembly; recreation centers	\$.08		M	Mercantile	\$.06
A-4	Assembly; churches	\$.08		R-1	Residential; hotels	\$.06
B	Business	\$.06		R-2	Residential; multi-family	\$.06
E	Educational	\$.06		R-3	Residential; one- & two-family	\$.06
F-1	Factory; low hazard	\$.06		S-1	Storage; moderate	\$.06
H	High hazard	\$.10		S-2	Storage; low	\$.06
I-1	Institutional; residential care	\$.06		U	Utility; miscellaneous	\$.04
Type A Contractor Licensing Fee				\$125.00 per year		
Type B Contractor Licensing Fee (single permit)				\$50.00		

2. Square footage shall be based on the number of square feet on every floor, including basements, calculated to the outside of the exterior walls.
3. The building permit fee charged for partial alterations, and the building permit fee charged for any regulated work at or on structures other than buildings, and the building permit fee charged for any type of work in which the square footage cannot be calculated, shall be calculated by a reasonable estimated cost as submitted by the applicant. The building permit fee charged shall be fifteen dollars (\$15.00), plus two dollars (\$2.00) for every one thousand dollars (\$1,000.00) of estimated cost.
4. Building permit fees charged by the department for which the Commonwealth of Kentucky is responsible for conducting the required inspections, shall be one half (1/2) the normal amount.
5. A plan review fee shall be charged for all applications that are reviewed without issuance of building permit. The plan review fee shall be one third (1/3) the normal building permit fee.
6. A building permit fee shall not be charged for fire damaged structures if the work proposed is for repair of fire damage only. A copy of the fire run report shall be furnished to the department upon application.
7. The building permit fee charged for a "foundation only" permit shall be thirty dollars (\$30.00).
8. There shall be a building permit extension fee charge of thirty dollars (\$30.00) for every approved request for extension of a valid building permit beyond the one (1) year permit term.
9. Building permit fees for Metro-owned projects may be waived by agreement of both the Director of the Department of Public Works, and the Director of the Department of Inspections, Permits and Licenses.
10. The administrative fee charged for a Certificate of Use and Occupancy, without; issuance of a building permit, shall be thirty dollars (\$30.00).
11. No building permit fee calculated under this section shall be less than thirty dollars (\$30.00).